**SAC Minutes – September 26th 2023**

*Chair*: Kristi Marucci  
*Minutes*: Stephanie Black

*In-person attendees*: Jean Paquin, Mistene Clapp, Katie Bauml, Katie Murrell, Jacqueline Cote, Steph Irwin, Sofia Milley, Brock Bickerstaffe, Amy Khan, Katie Flanigan, Holly Kenny, Shannon Beal, Christine Roy, Helen Vandersande, Terri Austin, Joanne Irwin, Iain MacIver.

*Regrets*: Deanna Carroll

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| # | Item | MRP |
| 1 | **Call To Order**   * 6:35pm. | Kristi |
| 2 | **Adoption of Minutes**   * Minutes adopted as circulated (Mrs. Bauml and Kristi motioned to accept). | Kristi |
| 3 | **Land Acknowledgement** | Mrs. Paquin |
| 4 | **Principal’s** **Report**-   * *Please see attached report. As well as Wish List Presentation.* | Mrs. Paquin |
| 5 | **Teachers’ Report**   * Mrs. Bauml explained that the primary topic that was brought forward from teachers to present were wish list items. They would like to continue to acquire assistance for the bussing to take the kids skating. * There is also a request from Teachers to have the skates sharpened, as they believe it has been a few years since they have been sharpened. * Bussing Costs continues to be a barrier for Teacher’s wanting to plan field trips with their classes. As a rural school, city busses are not an option. There is a bus driver shortage which decreases hours of availability. * They are hoping to do Rocks and Rings curling this year again. | Mrs. Bauml |
| **Old Business-** | | |
| 6 | **Financial**  *Please see attached year-end financial statement provided by Katie, the Treasurer for SAC.*  **Fundraising**   * There have been a few fundraisers running already this year which include Mabel’s Labels and Fresh from the Farm, which the school has already received communication about. * The Bath Holiday Bazaar will be coming up on November 18th. Please connect with Jacqueline Cote if you are willing to volunteer at the event. We need parent support to be able to continue to put on large fundraising events like this. If you wish to donate we will be looking for pies, cookies, monetary donations, other food donations as well as items to raffle**. *Please contact Jacqueline for additional information at countrygirlj73@gmail.com.*** * Maplescapes Farms connected with us and asked if we would like to run a honey fundraiser this fall. This fundraiser will have 20% of sales going back to the Parent Council. It was decided that we can go forward with the honey fundraiser and that it would be best to line the timing up with the Little Caesar’s Fundraiser so that we can optimize volunteers for pick-up times, and also make the pick-up process more seamless for parents/guardians. | Katie M.  Jaqueline  Stephanie |
| **New Business** | | |
| 7 | **Introduction to SAC**:  This is an opportunity to be involved and learn about what is happening at the school. SAC role in supporting information need, responding to questions and directing parents with how issues can be addressed. Importance of fundraising, responsivity of parent community to support these events. We are required to have 4 meetings per year. For fundraising- Little Caesars, Bazaar, Fun Fair- we know what works for the community and how to run those events.  **Positions for election are:**  𝗖𝗵𝗮𝗶𝗿 Represents, works with and provides support to all school community and council committee chairs. This person works closely with the school principal and VP, school staff and parents to enrich the education of all students. Additionally, they preside over and conduct monthly council meetings, set agendas and schedule meetings (in consultation with the VP/Principal). The chair promotes discussion amongst council members and the community, receives and reports on correspondence sent and received by council. Acts as coordinator between the school board and council. Receives documentation from board and keeps council advised of board decisions, activities etc. Supports programs, initiatives and activities led by other council members and contributes to the monthly council newsletter.  𝗩𝗶𝗰𝗲 𝗖𝗵𝗮𝗶𝗿/𝗖𝗼-𝗰𝗵𝗮𝗶𝗿 Presides at meetings in the absence of the chair or upon the incumbent’s inability to serve. Responsible for overseeing all sponsored events and programs.  𝗧𝗿𝗲𝗮𝘀𝘂𝗿𝗲𝗿 Works with the council and coordinators in developing an operating budget, keeps a full and accurate account of receipts and expenditures and serves as the liaison with the Board of Education. Additional responsibilities include depositing/disbursing funds on behalf of the council, the preparation of monthly financial statements, and the preparation & filing of all necessary financial reports.  𝗦𝗲𝗰𝗿𝗲𝘁𝗮𝗿𝘆 Attends scheduled council meetings, records, maintains and distributes minutes of meetings, keeps non-financial records of council.  𝗜𝗻𝗱𝗶𝗴𝗲𝗻𝗼𝘂𝘀 𝗥𝗲𝗽𝗿𝗲𝘀𝗲𝗻𝘁𝗮𝘁𝗶𝘃𝗲 This is a newer position with the SAC and will evolve and grow organically.  𝗠𝗲𝗺𝗯𝗲𝗿 𝗮𝘁 𝗟𝗮𝗿𝗴𝗲 (𝗗𝗶𝘃𝗶𝘀𝗶𝗼𝗻𝗮𝗹 𝗿𝗲𝗽𝘀) Attends meetings and participates in many aspects of council activities, as prescribed by council. Voting member. Kindergarten, Primary, Junior positions available.  𝗙𝘂𝗻𝗱𝗿𝗮𝗶𝘀𝗶𝗻𝗴 𝗖𝗼𝗼𝗿𝗱𝗶𝗻𝗮𝘁𝗼𝗿 Plans, manages fundraising activities of council. Works closely with treasurer. Everyone who is part of our Bath PS family is welcome to attend any of our meetings this year. Meeting dates will be shared out after our Sept. 26th meeting. We look forward to hearing your voice!  **Result of Election for Executive Positions for SAC:**  **Kristi Marucci**- Chair  **Katie Murrell**- Treasurer  **Stephanie Black**- Secretary, as well as Parent Involvement Committee Rep (PIC)  **Holly Kenny**- Kinder/Primary Rep  **Stephanie Irwin**- Junior/Intermediate rep  **Christine Roy** – Fundraising Coordinator  Please feel free to reach out to any of us with questions or if you are looking to get involved! We would love your help! | Kristi |
| **Other** | | |
| 8 | **Distribution List**   * The idea was raised about again seeing if we can acquire more interested parents to a greater distribution list. Since we have a wide audience on the Facebook platform, it was decided that we will screen for interest on there. * We will also write in the school newsletter to see if anyone wants to be added to distribution list.   **Lions Club**   * We were lucky enough to have four members of the Lions Club with us for our meeting. They were there with the intent to listen and learn. ***We want to send a huge thank you to the Lions Club for all of their ongoing support! We appreciate it very much!*** * The Lions Club members are looking for ideas on how they can best support Bath Public School. Right now, they are looking into providing extra support for our school wide Food Sharing Program. | Kristi |
| 9 | **Mail**   * Our mail consisted of flyers for the upcoming Little Caesar’s Fundraiser. * The fundraiser will be led by Amanda Doxtater & Christine Ro. | Kristi |
| 10 | **Adjourn/Next meeting**   * Adjourn: 8:00pm. Next meeting- tentative date: October 17th at 630pm. | Kristi |